

MANUAL V

THE RULES, REGULATIONS, INSTRUCTIONS, MANUALS AND RECORDS, HELD BY IT OR UNDER ITS CONTROL OR USED BY ITS EMPLOYEES FOR DISCHARGING ITS FUNCTIONS

The working of the organization is governed on the basis of various Rules & Regulation, instructions as issued by the Govt. of India from time to time. The following books / manual on the rules and regulations are held by this organization which is also used in its day to day functioning:

- 1) General Financial Rules, 1963.
- 2) Delegation of Financial Power Rules, 1978.
- 3) A manual on Establishment and Administration.
- 4) Medical Attendance Rules, 1944.
- 5) Receipts & Payments Rules, 1983.
- 6) Fundamental Rules & Supplementary Rules.
- 7) General Provident Fund Rules, 1960.
- 8) TA Rules.
- 9) HRA / CCA Rules, 1973.
- 10) LTC Rules.
- 11) CCS Conduct Rules, 1964.
- 12) Office Procedure Manual.
- 13) Central Treasury Rules.
- 14) Pension Rules, 1972.
- 15) Leave Rules, 1972.
- 16) Staff Car Rules, 1970
- 17) Suspension & Reinstatement Rules.
- 18) Factories Act, 1948.
- 19) CGHS Rules, 1954.
- 20) Manual for DDO.

- 21) Narcotics Drugs and Psychotropic Substances Act, 1985.
- 22) Narcotics Drugs and Psychotropic Substances Rules, 1985.
- 23) Drugs and Cosmetics Act, 1940.
- 24) CCS(CCA) Rules, 1965.
- 25) Opium Manual.
- 26) Income Tax Act, 1961
- 27) Apprentice Act.
- 28) Environment Protection Act, 1986
- 29) Environment Protection Rules, 1986.
- 30) Sale Tax Act.
- 31) CCS (Revised Pay) Rules, 1997
- 32) Central Government Group Insurance Scheme, 1980.
- 33) Industrial Disputes Act, 1947.